

Applicant Name: _____ Date complete (DD/MM/YYYY): _____

Definitions of *italicized* terms are provided at the end of this supplement.

Attach a completed job list for the last two years and a work in progress list to include your bid list for the next 12 months.

1. Risk is operating as:

- CONSTRUCTION MANAGER
- GENERAL CONTRACTOR
- PRIME CONTRACTOR
- SUBCONTRACTOR

2. Enter the percentage of the risk's work for the categories listed below. Include all work for each category, whether self-performed or sublet to others. For *RESIDENTIAL-HABITATIONAL* pool & spa construction work, include patio and/or deck construction.

Percentages based on: (check one) PAYROLL SALES

Residential/Habitational pool&spa construction work:	___%
Residential/Habitational pool&spa construction repair work:	___%
Non-Residential/Habitational pool&spa construction work:	___%
Non-Residential/Habitational pool&spa construction repair work:	___%

3. Enter the percentage of operations from the following:

Percentages based on: (check one) PAYROLL SALES

Installation of above ground pools	___%	Pool/spa service/maintenance	___%
Installation of in-ground pools (concrete/gunite)	___%	Pool/spa repair/rehabilitation	___%
Installation of in-ground pools (vinyl-lined)	___%	Retail pool, spa, hot tub sales	___%
Installation of in-ground pools (fiberglass)	___%	Retail pool/spa chemical sales	___%
Installation of spas/hot tubs	___%	Retail patio furniture/pool supplies/accessories sales	___%
Whsle. Distr. of pool & spa supplies/accessories	___%	Holiday decoration sales	___%

4. Indicate the percentage of the risk's pool installations over the last five years that included a diving board or jump board: ___%

5. Indicate the percentage of the risk's pool installations over the last five years that included a slide: ___%

6. Please indicate the percentage of the risk's operations in the following categories?

**Pool/spa chemical wholesale distribution	___%	**Blasting or use of explosives	___%
**Importation of foreign products	___%	**Pool installation in upper floors/rooftops	___%
**Pool/spa chemical repackaging, mixing, dilution	___%	**Construction or maintenance of industrial or chemical sedimentation ponds, retention ponds or artificial lakes	___%
**Pool management services such as lifeguards	___%	**Sales of recreational vehicles (i.e.: mopeds, etc.)	___%
**Hourly rental services for spas/hot tubs, tanning booths, etc.	___%	**Original equipment manufacturer of products for the pool/spa industry	___%

****High hazard operation. Consult your underwriter.**

21. Indicate the types of subcontractor agreements the risk typically uses:

- Standard (AGC, AIA contracts)
- Custom
- Other

22. Does the risk retain job files? Yes No

If Yes, how long are they retained? _____

23. Does the risk have a quality control program? Yes No

If Yes, is it (check one) INFORMAL DOCUMENTED

24. Does the risk perform any work at or near nuclear facilities? Yes No

Has the risk done so in the past? Yes No

Will the risk do so in the future, if the opportunity arises? Yes No

Explain any 'Yes' responses: _____

25. Does the risk have a New Hire Orientation Program with pre-hire physicals and drug screenings? Yes No

26. Are safety meetings held on at least a quarterly basis; do managers and employees attend, and are attendance records kept? Yes No

If less than quarterly, how often? _____

27. Trade Association membership? Yes No

APA

NESPA

Others? _____

PRODUCER'S SIGNATURE _____

DATE _____

APPLICANT'S SIGNATURE _____

DATE _____

DEFINITIONS

Construction Manager: Construction managers evaluate various construction methods to determine the most cost-effective plan and schedule for the project and are ultimately responsible for ensuring that all work is completed on time and within budget. They schedule all required construction site activities into logical steps, budget the time required to meet specific deadlines and determine the labor requirements needed to complete the project. They direct and monitor the progress of all construction activities at the jobsite including the selection, coordination and oversight of trade contractors hired to complete specific pieces of the project. They oversee the delivery and use of materials, tools, and equipment as well as the quality, productivity and safety aspects of the project. They are responsible for obtaining all necessary permits and licenses, and depending on the contractual arrangements, may direct and/or monitor compliance with building and safety codes and other relevant regulations.

EIFS: Exterior Insulation Finishing Systems - multi-layered exterior wall systems (which resemble stucco in appearance) that are used on both commercial buildings and residential homes.

General Contractor: A contractor who subcontracts work to others in excess of 50% of its total receipts, exercises primary control of the job site, and is named in the construction documents as the general contractor of record.

Mixed-Use Building: Buildings which include both commercial occupancy and residential/habitational occupancy, and in which 30% of more of the building's square footage is being used for, or is intended to be used for, human residency.

Prime Contractor: A contractor who executes the construction contract directly with the project owner. The principal contractor on a construction project.

Residential/Habitational: Any structure intended for human residency including but not limited to single or multi-family housing, apartments, condominiums, townhouses, planned unit developments and also includes their common areas and/or appurtenant structures including swimming pools, hot tubs, spas, Jacuzzis, detached garages, guest houses or any similar structures. Residential and habitational also includes any buildings or structures where 30% or more of the structure's square footage is being used for or is intended to be used for human residency.

Subsidence: Any movement of land or earth including: landslides; mudflow; earth sinking, rising, and shifting; collapse or movement of fill, earth settling, slipping, falling away, caving in, eroding or tilting; and earthquake.

Tract Housing: Developments where the houses are similar in price, physical characteristics, lot size and square footage; numerous houses of similar or complementary design constructed on a given expanse of land.

Trenchless Excavation Construction (TEC): In the past, the most common method for this type of utility line construction was auger boring, in which the casing pipe is simultaneously jacked through the earth while removing the spoil inside the encasement by means of a rotating flight auger. When this method was developed the maximum bore length was 40-70 feet or the width of a two-lane road. In more recent years, trenchless excavation construction (TEC) has rapidly evolved to encompass many different methods and enhanced equipment has increased the maximum bore lengths to as much as 6,000 feet depending on the method and soil conditions. As a result, TEC methods are not limited to street crossings and are used for "tunneling" beneath railroad crossings, airport runways, buildings, large open areas/parks, or wherever minimal disruption to the topography is desired.

Wrap-up (OCIP): A policy providing coverage for all interests in a major construction project. Also known as an OCIP (Owner Controlled Insurance Program) or a CCIP (Contractor Controlled Insurance Program).

SKYWARD SPECIALTY INSURANCE - CONSTRUCTION DIVISION—Not every risk qualifies for coverage. This information is provided as an overview of coverages available and should not be construed as underwriting guidelines, contractual terms or an offer of coverage. All submissions are subject to underwriting based on individual merits of the account. 01-2021